



# WEST METRO LEARNING CONNECTIONS, INC.

*Developing Social Understanding & Skills Since 2001*

355 Second St. Excelsior, MN 55331 | Ph: (952)474-0227 Fax: (952)474-0249 | [www.wmlc.biz](http://www.wmlc.biz)

## Licensed ASD Special Education Teacher

**Role:** Teach and support individuals with ASD in academic and social, emotional and behavioral skill development. Provide contracted services to schools (e.g. evaluations, IEP support, etc.).

**Overview:** Schedule varies based on client needs and will likely include some evenings and/or Saturdays. This position includes travel to schools.

### Duties:

- Lead and/or assist social skills classes and facilitate therapeutic recreation outings following prescribed curriculum and standard procedures.
- Provide written and oral progress reviews for school staff, parents, et al.
- Review and update or write curriculum to be used in WMLC classes
- Provide contracted school services, including: Evaluation support (ADOS, observations, scoring of protocols, writing segments of report, attending meetings); IEP support (writing goals, attending meetings, data collection and progress reviews); functional behavior analysis; positive behavior supports; individualized programming.
- Create visual supports
- Maintain professional contact with assigned clientele through guidelines set forth in WMLC Liaison Program.
- Support daily WMLC functions and operations as needed
- Support to individuals in on-site/in-center programs and/or in schools
- Specialized programming, e.g., transition skills, individualized client-based programming, etc.
- Manage Level I ASD Support Specialists.

## **Qualifications:**

- Minnesota State Teaching License (Special Education license mandatory; regular education license desired)
- Experience working with clients (children through young adult) identified with autism spectrum disorders
- Professional, organized, and energetic person able to work with clients and supervise ASD Support Specialists, Assistant Facilitator, ASD Support Assistants, and Typical Peers.
- Solid Microsoft Office computer skills (Outlook, Word, Excel)
- ASD Knowledge and Experience – familiarity with core features, behavioral characteristics and underlying deficits; use of proactive strategies based on function of behavior, knowledge of positive behavior supports, ability to write social schedules and prepare visual schedules, (ASD Certificate or documentation of ASD Specialist Credentials preferred)
- Teaching/Direct Instruction Experience – able to provide outstanding instruction, manage groups, and lead clients and staff through daily activities
- Ability to write professional/clinical feedback (e.g. correspondence, organized and structured reports, etc.)
- Money, Organization and Time-Management Skills
- Valid Minnesota driver's license; Good driving record
- High degree of professional ethics and honesty
- Understanding and implementation of client confidentiality and mandated reporting
- Professional demeanor with excellent written and oral communication skills
- Consistent demonstration of good judgment, integrity, maturity and flexibility
- Physical endurance and stamina to participate in therapeutic recreation activities